

# MINUTES

## CIVIL SERVICE COMMISSION MEETING

**Wednesday, September 10, 2014 at 9:30 a.m.**

522 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

### **9:30 A.M. CLOSED SESSION**

**Consideration of the appointment, employment, evaluation of performance, discipline, or dismissal of public employees pursuant to Government Code Section 54957, for the positions listed below.**

CONVENED THE MEETING AT 9:30 A.M. AND WENT INTO CLOSED SESSION AT 9:31 A.M.

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### **10:00 A.M. AGENDA**

RECONVENED THE MEETING AT 10:14 A.M.

COMMISSIONERS PRESENT: DONNER, FOX, KAHWAJIAN, MARTINEZ, NIGHTINGALE

PRESIDENT MARTINEZ INTRODUCED NEW COMMISSIONER NAOMI NIGHTINGALE, WHO REPRESENTS THE SECOND SUPERVISORIAL DISTRICT.

PRESIDENT MARTINEZ INTRODUCED TREMONI COLLINS, THE COMMISSION'S NEW STUDENT WORKER.

Minutes of the meeting of Wednesday, September 3, 2014, for approval  
APPROVED. COMMISSIONER NIGHTINGALE ABSTAINED.

Consideration of Consent Calendar  
APPROVED.

Unfinished Business

1. *Petition of **SERENA VASQUEZ** for a hearing on her **discharge**, effective December 2, 2013, from the position of Departmental Personnel Assistant, Department of Health Services, Health Service Administration, **Case No. 13-553**.*  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE RECOMMENDATION OF THE HEARING OFFICER, ROBERT KILPATRICK, TO DEEM THE PETITION WITHDRAWN PURSUANT TO CIVIL SERVICE RULE 4.08(B).
2. *Petition of **MYNETTA HARVEY** for a hearing on his **discharge**, effective September 21, 2012, from the position of Staff Assistant I, Department of Health Services, Rancho Los Amigos National Rehabilitation Center, **Case No. 12-310**.*  
CONTINUED TO THE MEETING OF OCTOBER 1, 2014.
3. *Petition of **RHONDA SAXTON** for a hearing on her thirty (30) day **suspension**, effective March 25, 2013, from the position of Eligibility Supervisor, Department of Public Social Services, **Case No. 13-140**.*  
OVERRULED THE PETITIONER'S OBJECTIONS. THE COMMISSION ADOPTED AS ITS FINAL DECISION TO SUSTAIN THE DEPARTMENT. MODIFIED CONCLUSION OF LAW 6 TO READ "THE DEPARTMENT PROVED BY A PREPONDERANCE OF THE EVIDENCE THAT IMPOSING A THIRTY (30) DAY SUSPENSION WAS APPROPRIATE DISCIPLINE." COMMISSIONER NIGHTINGALE ABSTAINED.
4. *Amended petition of **FREDA HOFFMAN** for a hearing on her **deemed resignation**, effective July 29, 2013, from the position of Supervising Psychiatric Social Worker, Department of Mental Health, based on her claim of a Civil Service Rule 25 violation, **Case No. 13-532**.*  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION. HEARING CANCELLED.
5. *Amended petition of **JOHN SCOTT MCINTYRE** for a hearing on his **non-promotion** to the position of Manager II, Facilities Operations and Crafts, Sheriff's Department, based on his claim of a Civil Service Rule 25 violation, **Case No. 14-69**.*  
CONTINUED AT THE REQUEST OF THE PETITIONER.

New Business

6. *Petition of **ORTENCIA BERRY** for a hearing on her ten (10) day **suspension**, effective July 28, 2014, from the position of Intermediate Supervising Clerk, Department of Health Services, Harbor-UCLA Medical Center, **Case No. 14-244**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
7. *Petition of **OLIVER MBOLO** for a hearing on his **suspension** not to exceed thirty (30) days following judgment of a criminal matter, effective January 31, 2014, from the position of Senior Information Systems Analyst, Department of Health Services, Health Services Administration, **Case No. 14-248**.*  
DENIED AS UNTIMELY. (NO ONE APPEARED FOR THE PETITIONER).
8. *Petition of **GUILLERMINA CORRAL DE VENEGAS** for a hearing on her **suspension** not to exceed thirty (30) days pending investigation, effective July 9, 2014, from the position of Data Conversion Equipment Operator II, Department of the Registrar-Recorder/County Clerk, **Case No. 14-247**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
9. *Petition of **LYNDA WAYCOTT-DAVIS** for a hearing on her **reduction**, effective June 24, 2014, from the position of Sheriff Station Clerk I to the position of Intermediate Typist Clerk, Sheriff's Department, **Case No. 14-233**.*  
CONTINUED AT THE REQUEST OF THE PETITIONER.
10. *Petition of **HUMBERTO OSEGUERA** for a hearing on his **disqualification** from the position of Fire Fighter Trainee, Fire Department, based on his claim of a Civil Service Rule 25 violation, **Case No. 14-230**.*  
HEARING DENIED. (LESTER TOLNAI DIDN'T ADVISE THE COMMISSION ON THIS MATTER.)
11. *Petition of **ROY VALENZUELA** for a hearing on his **writing assessment and final score** in the examination for Management Fellow, **Case No. 14-232**.*  
HEARING DENIED. (NO ONE APPEARED FOR THE PETITIONER).

New Business (continued)

12. *Petition of **GARY YASUDA** for a hearing on his **performance evaluation** in the position of Principal Operations Systems Analyst, Internal Services Department, **Case No. 14-241**.*  
DENIED AS UNTIMELY. COMMISSIONER NIGHTINGALE ABSTAINED.

Miscellaneous

13. Opportunity for members of the public to address the Commission on items of interest that are within the subject matter jurisdiction of the Commission.  
LYLE FULKS WELCOMED COMMISSIONER NIGHTINGALE.

ADJOURNED TO CLOSED SESSION AT 11:19 A.M.

## CLOSED SESSION

Consideration of confidential peace officer appeals pursuant to Copley Press.

### Unfinished Business

14. *Petitioner's request for a hearing on his **discharge**, effective March 26, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-159.***  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, IRENE AYALA, TO SUSTAIN THE DEPARTMENT.
  
15. *Petitioner's request for a hearing on his **discharge**, effective September 17, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-451.***  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, JOAN CLAY MANLEY, TO SUSTAIN THE DEPARTMENT.
  
16. *Petitioner's request for a hearing on her **discharge**, effective October 22, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-506.***  
DENIED THE PETITIONER'S REQUESTS REGARDING RESCHEDULING OF HEARINGS.
  
17. *Petitioner's request for a hearing on her **discharge**, effective October 22, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-531***  
DENIED THE PETITIONER'S REQUESTS REGARDING RESCHEDULING OF HEARINGS.

ADJOURNED CLOSED SESSION AND RECONVENED THE MEETING AT 11:29 A.M.

READ INTO THE RECORD AN ACCOUNTING OF ACTIONS TAKEN DURING CLOSED SESSION.

ADJOURNED THE MEETING AT 11:30 A.M.

Legal Advisor:  
Lester J. Tolnai

Head Civil Service Commission:  
Steve Cheng

Intermediate Commission Specialist:  
Harry Chang

APPROVED BY THE CIVIL SERVICE  
COMMISSION ON SEPTEMBER 17, 2014

A handwritten signature in cursive script that reads "Lawrence D. Crocker".

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Lawrence D. Crocker  
Executive Director